



City of Burnsville (MN) Assistant Fire Chief - Fire Marshal

SALARY	\$70.42 - \$87.83 Hourly \$146,473.60 - \$182,686.40 Annually	LOCATION	Fire Department Burnsville, MN
JOB TYPE	Full-Time	JOB NUMBER	2024-00297
DEPARTMENT	Fire Administration	OPENING DATE	12/23/2024
CLOSING DATE	1/5/2025 11:59 PM Central		

Position Details

As an Assistant Fire Chief - Fire Marshal, you'll lead the best practice community risk reduction strategy and its implementation for the community. This includes education, engineering controls, enforcement, economic incentives, and emergency response. This must be accomplished through collaboration both internally and externally. We take care of you with a strengths-based culture of support and development and a total rewards package. Our department has a very active health and wellness program to support our members to include physical and emotional wellness.

Burnsville Fire is a full-time career department that responds to all hazards and provides advanced life support emergency medical service transport capability to our community. Our 51 member department operates out of two fire stations, is ready to serve at a moment's notice, and actively engages with the community to reduce risk and increase safety awareness.

This role is exempt and has a starting salary of \$146,473.60 depending on qualifications. [Learn more about the Assistant Fire Chief - Fire Marshal position here.](#)

How you'll use your strengths every day

Assistant Fire Chief - Fire Marshal value people and perspectives by:

- Provide strategic leadership for the department to guide positive organizational and community outcomes.
- Develop and maintain positive and effective community relations and a positive image of the City.

They are on the leading edge when they:

- Oversee training programs and establish minimum training and performance standards and safety practices.
- Develop recommendations on improvements in department operations based on research, personal observation and community/staff feedback.

And they expect the best by:

- Responding to emergencies on and off duty, applying EMS, fire, rescue, investigation, prevention, education, code enforcement, and command skills.
- Leading pre-incident planning, reviewing construction plans for code compliance, conducting fire inspections and investigations, enforcing property safety, performing candidate background checks, and providing public education.

What you'll bring to help you be successful

Minimum Requirements:

- Six months of previous experience in a leadership position.
- Ability to obtain a bachelor's degree in fire science, public administration, or a related field within an agreed-upon timeframe.
- Enhanced knowledge of fire and EMS records management systems (RMS).
- Minimum of five years' experience in emergency medical service as an EMT or paramedic.

- Minimum of five years' experience as a full-time firefighter, fire inspector, fire officer, or fire marshal.
- Possession of a valid driver's license.
- Current certification as a Minnesota and nationally registered EMT or paramedic.
- Certification in NIMS IS-100, IS-200, IS-700, and IS-800.
- Certification in Blue Card Local Hazard Zone Management within an agreed-upon timeframe.
- IFSAC and/or ProBoard Firefighter I and II certification.
- Completion of a Hazmat Operations course (or higher).
- Current licensure as a firefighter in Minnesota or the ability to obtain a Minnesota firefighter license before starting the position.

Additional Requirements:

- Ability to obtain the following certifications and training within an agreed-upon timeframe:
 - Fire Inspector II Certification.
 - Fire Investigator Training (BCA, State Certification, National Fire Academy, and/or IAAI CFI).
 - Fire Plan Review Training.

Desired Qualifications:

- NIMS ICS-300 and ICS-400 certification.
- Blue Card Instructor Certification.

Agency

City of Burnsville (MN)

Address

100 Civic Center Parkway

Burnsville, Minnesota, 55337

Website

<http://www.burnsvillemn.gov>

Assistant Fire Chief - Fire Marshal Supplemental Questionnaire

***QUESTION 1**

Please describe when you received all of the minimum and desired qualifications. If you do not have some of the minimum requirements describe your plan and timeline to accomplish those requirements.

***QUESTION 2**

In 250 words or less describe the importance of community risk reduction to the Burnsville community, city organization, and fire department.

***QUESTION 3**

In 250 words or less give us a specific example of when you have been challenged ethically and how you navigated the situation.

***QUESTION 4**

In 250 words or less describe your leadership style and how that style will impact the Burnsville Fire Department.

* Required Question