

# MSFCA Annual Conference

Duluth, MN  
October 19-22, 2022



Visit [www.msfc.org/annual-conference](http://www.msfc.org/annual-conference) for more information.

Join the Minnesota State Fire Chiefs Association for our 2022 Annual Conference in Duluth! Vendors will have the opportunity to network with fire service professionals from all over the state of Minnesota. Support the MSFCA by registering today for the vendor show and sponsorship opportunities. Space is limited so register early.

## Important Information

**Location:** Duluth Entertainment Convention Center – Duluth, MN

**Vendor Show Date:** Thursday, October 20, 2022

**Vendor Set-up\*:** Wednesday, October 19, 11:00am – 7:00pm

Thursday, October 20, 8:00am – 11:00am

**Exhibit Hours:** Thursday, October 20, 11:00am – 6:00pm

**Tear Down\*:** Thursday, October 20, 6:00pm – 8:00pm

Friday, October 21, 9:00am – 12:00pm

*\*Apparatus vendors will receive move-in and out times closer to the Annual Conference.*

## Vendor Space

Each 8'x10' booth space includes one 6-foot table with two chairs and meal tickets for two representatives. Meal tickets cover Thursday's lunch. Additional meal tickets may be purchased for \$50. Electricity and extra tables and chairs cost an additional fee and must be ordered. Due to space limitations, no booth or apparatus space will be held until payment is received in full.

## Cost

### Conference Booth / 20' Apparatus

- **Member:** \$800    **Non-Member:** \$1,000    **Non-Profit:** \$400

### 30' Apparatus

- **Member:** \$1,600    **Non-Member:** \$2,000

### 40' Apparatus

- **Member:** \$2,400    **Non-Member:** \$3,000

## Sponsorship

Receive additional exposure for your products and services and show additional support for the MSFCA through our conference sponsorship program! Your sponsorship will be recognized in the program materials and signage at the event.

<b>Awards Banquet – Friday</b> .....	\$10,000
<b>Reception – Wednesday</b> .....	\$5,000
<b>Breakfast (3 available) – Thursday, Friday OR Saturday</b> .....	\$5,000
<b>Lunch (2 available) – Thursday OR Friday</b> .....	\$7,500
<b>Memorial Service – Friday</b> .....	\$3,000
<b>Fire Officer of the Year Award for Large City</b> .....	\$2,000
<b>Fire Officer of the Year Award for Small City</b> .....	\$2,000
<b>Printing of Onsite Conference Program</b> .....	\$4,000
<b>Board Meeting – Wednesday</b> .....	\$1,500
<b>Symposium Session (multiple available)</b> .....	\$3,000
<b>Educational Session (multiple available)</b> .....	\$2,000
<b>Lanyards</b> .....	\$2,500
<b>Mobile App</b> .....	\$2,000
<b>Mobile App Banner</b> .....	\$500
<b>Shared Sponsorship of Refreshment Break</b> .....	\$250

## Additional Publicity of Sponsorships at the Event

- Company listed on Conference webpage
- Recognition on display signage at Conference near specific item/event
- Onsite PowerPoint presentations
- Verbally thanked for specific sponsorship during remarks
- Thanked in publications following event

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Please fill out the form below and email it to [office@msfca.org](mailto:office@msfca.org). The MSFCA Office will confirm your vendor space and send an invoice. If you have any questions, please contact the MSFCA Office at 800-743-0911 or [office@msfca.org](mailto:office@msfca.org).

We look forward to your participation at the MSFCA 2022 Annual Conference in Duluth!

## CONTACT INFORMATION

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Onsite Representative Name(s): \_\_\_\_\_

Door Prize (optional): \_\_\_\_\_

## VENDOR SPACE & SPONSORSHIP INFORMATION

	# of Spaces	Sustaining Member	Non-Member	Amount
Conference Booth		\$800	\$1,000	
20' Apparatus		\$800	\$1,000	
30' Apparatus		\$1,600	\$2,000	
40' Apparatus		\$2,400	\$3,000	
<b>Conference Sponsorships</b>				
<b>TOTAL DUE</b>				

Minnesota State Fire Chiefs Association

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